Access this form and other Graduate School Forms through the RAMweb portal (or click here)

SAMPLE FORM BELOW

GRADUATE SCHOOL
COLORADO STATE UNIVERSITY

1005 Campus Delivery, Fort Collins, Colorado 80523-1005 | Telephone: (970) 491-6817 | Fax: (970) 491-2194
Email: gradschool@colostate.edu | Website: http://graduateschool.colostate.edu

Request for Change of Department and/or Degree Program - GS Form 7

Students: Please pick your program code in the dropdown below. Please be patient as the page loads and contact the Graduate School if you are experiencing technical or data issues.

- Review the form information.
- Once you submit the form, your form will be sent to your department, your new department (if applicable), and then the Graduate School for review and approvals.
- The GS7 is to be used when changing from one department to another or from one degree to another. Students may or may not complete the degree program from which they are changing. It should not be used when working on two degrees simultaneously (refer to “Procedures for working on two degrees” on the Instructions page). You will need to submit a new GS6 Program of the new program you are changing to otherwise a hold will be placed on your registration. Once the GS7 has been approved, your department and you will be notified via your CSU e-mail address.
- Changing your class code Doctoral to Masters or Masters to Doctoral will create a new GPA for the current class at the end of the term.
- GS7s WILL NOT BE PROCESSED FOR THE CURRENT TERM PAST CENSUS DATE.

Current Program Details

<table>
<thead>
<tr>
<th>Date</th>
<th>May 27, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID</td>
<td>88899900</td>
</tr>
<tr>
<td>Program Code</td>
<td>CPSC-MS</td>
</tr>
<tr>
<td>First Name</td>
<td>Cam</td>
</tr>
<tr>
<td>Last Name</td>
<td>Ram</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:cam@colostate.edu">cam@colostate.edu</a></td>
</tr>
<tr>
<td>Degree Sought</td>
<td>MS</td>
</tr>
<tr>
<td>Department</td>
<td>Computer Science</td>
</tr>
</tbody>
</table>

Request to Change Programs - New Program Details

Effective Term & Year (current or future term only)
- Fall Semester 2021

Select New Program
- MCS Computer Science: CPSC-DD-MCS

Select Advisor for New Program
- Last, First (Biology) | LastFirst@email@colostate.edu

NOTE: Your advisor must meet committee requirements detailed in the Graduate School Bulletin and the Graduate School website. A new GS6 Program of Study may be required when changing programs. Please check with your department or the Graduate School if you have questions.

Enter Site Code (if applicable)

Reason for Change
- Change is necessary because I am not finishing the program in which I am currently enrolled in.

Comments regarding reason for change

Changing to distance program.

Conditions of admission that must be met during the first semester (if applicable)
- None.
**For Students**: Sign below using your initials. Complete the form by scrolling to the bottom and clicking on the 'Submit Form' button.

Please contact the Graduate School with questions. Thank you.

**Program Coordinator Section**

Please review the student's request and provide comments if necessary: Sign using your initials and complete the form by scrolling to the bottom, click on the 'Submit Form' button.

**Current Program Coordinator**

Program Coordinator First Name
First

Program Coordinator Last Name
Last

Program Coordinator Email
email@colostate.edu

Form reviewed by coordinator? If you select ‘No’, the form will not proceed and the student will need to submit a new form.
* Yes

I am listed as both the current and new program coordinator and would like to approve as both the current and new program coordinator.

Program Coordinator Comments
NOTE: Comments will be visible to the student and all form participants.

**New Program Coordinator**

Program Coordinator First Name

Program Coordinator Last Name

Program Coordinator Email

Form reviewed by coordinator? If you select ‘No’, the form will not proceed and the student will need to submit a new form.

I am listed as both the current and new program coordinator and would like to approve as both the current and new program coordinator.

Program Coordinator Comments
NOTE: Comments will be visible to the student and all form participants.

**Advisor Section**

Please review the student's request and provide comments if necessary. Sign using your initials and complete the form by scrolling to the bottom, click on the 'Submit Form' button.

**Current Advisor**

Advisor First Name
First

Advisor Last Name
Last

Advisor Email
cck229@colostate.edu

Advisor Decision (approved forms will proceed to department heads)
* Approved

I am listed as both the current and new advisor and would like to approve as both the current and new advisor.

Advisor Comments
NOTE: Comments will be visible to the student and all form participants.

**New Advisor**

New Advisor Details

Advisor Decision (approved forms will proceed to department heads)

I am listed as both the current and new advisor and would like to approve as both the current and new advisor.

Advisor Comments
NOTE: Comments will be visible to the student and all form participants.
Department Head Section

Please review the student's request and provide comments if necessary. **Sign using your initials and complete the form by scrolling to the bottom, click on the 'Submit Form' button.**

Current Department Head

Department Head First Name
First

Department Head Last Name
Last

Department Head Email
email@colostate.edu

Department Head Decision (approved forms will proceed to the Graduate School)

I am listed as both the current and new department head and would like to approve as both the current and new department head.

Department Head Comments

NOTE: Comments will be visible to the student and all form participants.

New Department Head

Department Head First Name
First

Department Head Last Name
Last

Department Head Email
email@colostate.edu

Department Head Decision (approved forms will proceed to the Graduate School)

Approved.

Department Head Comments

NOTE: Comments will be visible to the student and all form participants.

Graduate School Section

Approved by the Graduate School

* No

Will a new GS6 be required?

* New GS6 Form Required

Graduate School Comments

NOTE: Comments will be visible to the student and all form participants.

Approved.

* 05/27/2021, 10:17 PM

Initials Date

email@colostate.edu