CSU Ventures (CSUV) is the technology transfer office for Colorado State University (CSU). In addition to managing CSU’s intellectual property, CSUV is committed to delivering a wide array of additional services to faculty, staff and students at CSU. To better serve the CSU research community, CSUV has developed the Graduate Student Ambassador Program which enhances the vital connection between CSU researchers and CSUV. This program will augment CSUV’s visibility and presence among the research community. For the 2016-17 academic year, CSUV is seeking between 5-7 student ambassadors to assist and aid in the development of innovative strategies to reach the following key objectives:

- Increase understanding and awareness of CSUV’s role across all CSU departments
- Help CSUV become more proactive in anticipating and identifying innovative research, creative works and potential inventions
- Support CSU startups in gaining traction within specific industries
- Train graduate student ambassadors to better understand the technology transfer process
- Participate in planning and implementation of the FA2016 Graduate Student Showcase and the 2017 CSU Collegiate Challenge and Innovation Symposium

Qualified applicants will be students who:

- Are graduate students in a Masters or PhD degree granting program at CSU. Post-docs will also be considered if they are a recent graduate (1-2 years).
- Show excellent communication skills and can effectively network with students and faculty within their disciplines as well as in other areas
- Have an interest in discovering and moving technologies from early concept to the marketplace
- Are able to commit between 5-7 hours/week through the end of May 2017
- Are able to participate in the 10-hour student ambassador training (to be held in Sept. 2016)
- Obtain approval from their primary advisor to participate in the program

CSUV Ambassadors will receive monetary compensation each semester to acknowledge their participation in the program. Additionally, support will also be provided in the form of a travel allowance for travel related to their graduate studies or within the field of technology transfer.

To apply, interested students will supply the Following:

- 2016-2017 Ambassador Application
- Current CV
- Cover letter
- Faculty approval form

no later than August 8th, 2016 to Steve Foster (steve.foster@colostate.edu). Interviews will be conducted in August 2016 with Ambassadors expected to participate in the training program in September 2016.
Ambassador Program Goals:

1. **Increase understanding and awareness of CSU Ventures across all academic departments.**
   Ambassador will be expected to:
   a. Build a basic understanding of the importance of the technology transfer process. This is achieved via training sessions that will address pertinent tech transfer topics and by attendance at bi-weekly meetings that will include guest lectures by IP/Tech transfer/entrepreneurship professionals.
   b. Attend faculty meetings with Licensing Directors to understand the development of the relationship between researcher and licensing staff to build a positive experience for future interactions.
   c. Communicate the role of CSUV to fellow graduate students and CSU faculty/staff at poster sessions, recruitment weekends, symposia, graduate student council meetings, and seminars.

2. **Develop skillsets essential for basic tech transfer professionals and support CSU startups by performing the following:**
   a. Market Research Analyses
   b. Prior Art Searches
   c. Basic technology transfer document development
      a. Inter Institutional Agreements (IIA)
      b. Confidential Disclosure/Non-Disclosure Agreements (CDA/NDA)
      c. Option Agreements
      d. License Agreements
      e. Intellectual Property documents (Provisional Patents, Utility patents, Copyrights, Trademarks)

3. **Fully participate in the major events supported by CSUV and the Ambassadors**
   1. Events Include: CSU Collegiate Challenge, Graduate Student Showcase, CVMBS Research day, Chemistry Recruitment, CMB/MCIN/MIP/BMB Symposium, FRSES Symposium, etc.
   2. Activities include:
      1. Highlight innovative work occurring at CSU
      2. Develop novel partnerships between CSU researchers
      3. Highlight CSU startups that leveraged CSU technology from academic labs
      4. Inform CSU attendees regarding the services provided by CSUV
      5. Develop a novel strategy to incorporate “fringe” departments

4. **Help CSUV become more proactive in anticipating and identifying innovative research, creative works and potential inventions.**
   Ambassador will be expected to:
   a. Interact with fellow graduate students to identify research occurring in specific labs
   b. Summarize research topics to help better inform CSU Ventures staff
   c. Highlight new faculty and their research
   d. Support licensing staff in the identification and evaluation of intellectual property developed at CSU
Ambassador Expectations:

1. Greater than 90% attendance at weekly Ambassador Meetings
2. 5-7 hours/week of active engagement with the Ambassador Program
3. Full attendance at all major events/activities
   a. CSU Collegiate Challenge and Innovation Symposium- April 27th, 2017
   b. Graduate Student Showcase- November 15th, 2016
   c. CVMBS Research day- January/February 2017
   d. Chemistry Recruitment- Feb/March 2017
   e. CMB/MCIN/MIP/BMB Symposium- February/March 2017
   f. FRSES Symposium- February 2017
4. Participate in reviews at the end of each semester
   a. December 2016 – evaluate overall participation and effectiveness as an Ambassador, gather feedback, and ascertain whether Ambassador will continue in 2nd semester.
   b. May 2017 - evaluate overall participation and effectiveness as an Ambassador, provide direct feedback to CSU Collegiate Challenge/Innovation Symposium.