



Continuous Registration

All students admitted to a graduate program at CSU are required to be continuously registered in the fall and spring semester throughout their degree programs. This policy applies from the time of first enrollment through the graduation term. Students may fulfill this requirement by registering for any graduate credit-bearing course (regular or non-regular). As an alternative, students may opt for a Continuous Registration (CR) status. Registration for CR status is accomplished in the same way as registration for courses. Section ID numbers appear in the class schedule under the CR subject code. Students registering for CR will be assessed a fee for each semester of CR registration. Students who register for CR on or after the first day of the term will be charged a Late Registration Fee. Students must be either enrolled for at least one credit or must register for CR during the term (fall, spring, summer) they complete their degree requirements.

Students enrolled in CR have access to library services and campus computing services; they pay a mandatory University Technology Fee. CR students may also choose to purchase CSU student health insurance and/or access the CSU Health Network for a fee.

The maximum number of CR semesters a student may enroll in during his/her degree program is ten (10). When a student is in her/his first (1st), fourth (4th) and eighth (8th) semesters of CR, the student's advisory committee is required to review the student's progress and intentions related to degree completion, with input from the student. Upon completion of the review, a report that provides a student plan which includes academic expectations and an accompanying timeline for satisfactory progress for the degree will be forwarded to the department head/chair and student. A registration hold will be placed on a student with more than 10 semesters of CR unless the student's department head has submitted the student's progression plan and a petition to the Dean of the Graduate School to extend the number of CR semesters to a specific number beyond 10.

Students may register for CR for the following reasons:

- 1) They do not require the use of University resources (other than those listed above), but are actively working on their degree requirements. Students who are utilizing CSU facilities to conduct their research must not enroll in CR; instead, they must enroll in the appropriate number of research, thesis or dissertation credits. See Curricular Policies and Procedures Handbook, Appendix D, for information regarding faculty contact time needed to generate credit hours: <http://curriculum.colostate.edu>, or
- 2) They will not be working on their degree requirements, but will be leaving the University for professional or personal reasons (e.g., mission service, medical or parental leave, work) or an official assignment for CSU.

Subject to the established time limits for the earning of graduate degrees and the various academic requirements, CR registrants need not apply for readmission should they wish to take additional graduate courses. Such students are ensured a place in their graduate programs as long as they remain in good academic standing. However, students who do not register will need to apply for readmission for their next semester of enrollment.

The availability of the CR option shall not supersede any other registration requirements to which students may be subject at the University, Department, or Program level. For example, the credit bearing registration requirement for graduate assistantships applies to all students appointed to these positions. Similarly, some units may adopt more stringent CR policies than that expressed here.