

Electronic GS6 Program of Study (eGS6) Instructions

1. Each graduate student must prepare a GS6 Program of Study, a document which must list all the required courses (taken and planned) to achieve your degree. The advisor and committee are heavily involved in the development of the GS6 form. The GS6 form must be filed with the Graduate School before the time of the fourth regular semester registration. Students who fail to meet this requirement may be denied subsequent registration. In addition, this form must be submitted to the Graduate School prior to applying for graduation
**Track III Master's students are required to submit their GS6 form in their first semester as a Graduate student with a copy of the [Request to Exclude Courses from a Bachelor's Degree or Track III Master's Degree](#) form*
2. Prior to filling out the electronic GS6 Program of Study form (eGS6), it is highly recommended that the student access the GS6 Program of Study Worksheet and meet with his/her advisor to form a draft of what courses and committee members will be listed on the student's GS6 form.
3. The student will access the eGS6 form via his/her [RAMweb](#) account under the "Complete My GS6 Program of Study" link and will fill out the following steps:
 - a) Add required courses that the student has completed at CSU prior to admission to Graduate School, if applicable.
 - b) Add required courses that the student has completed at CSU after admission to Graduate School.
 - c) Add required courses that the student will complete at CSU.
 - d) Add transfer credits from other institutions, if applicable
 - e) Master's degree information if a previously earned master's degree will be used as part of a Ph.D. program (if applicable and for Ph.D. students only).
 - f) Specify whether or not the student will be completing a thesis requirement, if applicable.
 - g) Search for and select those persons who will serve on the student's graduate committee.
4. Once the student enters the above information, the student will be able to review his/her course and committee information and submit the form electronically.
5. The student's GS6 form will then be available for printing and a copy will be sent to the student via the e-mail address that is listed for the student in his/her RAMweb account.
6. The student will need to sign his/her GS6 form and obtain the signatures of his/her advisor, co-advisor (if applicable), and department head and then submit the GS6 form to the Graduate School for final processing. The Graduate School will notify the student, the advisor, and the department via e-mail once the GS6 form has been approved.

GS6 PROGRAM OF STUDY WORKSHEET

- This worksheet is provided to help you plan your GS6 Program of Study with your advisor.
- After having a planned program, follow the instructions to enter the information into the Electronic GS6 Program of Study available through your [RAMweb](#) account. The link is entitled “Complete My GS6 Program of Study.”
- After submitting your GS6 form electronically, print a copy
- Please obtain the required signatures, and submit the GS6 form to the Graduate School Office for final processing.

Required Courses Taken Prior to Admission							
Course No.	Credits	Course No.	Credits	Course No.	Credits	Course No.	Credits
Total							

Required Courses Taken After Admission							
Course No.	Credits	Course No.	Credits	Course No.	Credits	Course No.	Credits
Total							

If a master’s degree is to be used as part of the Ph.D. program, fill in the following information:	
Year Master’s Degree Awarded	
Institution	

Transfer of Specific Course Credit from Other Institutions				
Course No.	Credits	Grade	Term and Year Taken	Institution

Committee	First Name	Last Name
Advisor		
Co-Advisor (if applicable)		
Committee Member		
Committee Member		
Committee Member		
Outside Committee Member		